

Exhibit E, Workplace Violence Against Nurses Evaluation Tool
RFA HHS0016121
Criteria, Subcriteria Sheet

Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
1	Demonstrated Need (25%)			
1.1	Evaluate the Applicants description of existing issues with workplace violence in the Applicant's facility.	10%		
1.2	Evaluate the Applicant's justification for grant funding to address workplace violence issues in their facility.	15%		
	Subtotal	25%		
2	Innovation (35%)			
2.1	Evaluate the Applicant's Project description for originality, creativeness, or an advanced method for addressing verbal and physical violence against nurses in the workplace.	20%		
2.2	Evaluate the proposed Project for potential widespread applicability and impact.	15%		
	Subtotal	35%		
3	Demonstrated Ability (20%)			
3.1	Evaluate the proposed Project goals described to reduce verbal and physical violence against nurses in the workplace and the methods for executing.	5%		
3.2	Evaluate the described progression of the proposed Project activities and logical sequence to be completed during the grant period.	5%		
3.3	Evaluate the proposed detailed method for determining success of the proposed Project in meeting the performance measures.	5%		
3.4	Evaluate the Applicant's demonstrated administrative support and the ability for the facility to continue Project activities after the grant period ends.	5%		
	Subtotal	20%		
4	Cost (20%)			
4.1	Evaluate the proposed budget narrative and how it meets the Project goals of this RFA.	10%		
4.2	Evaluate the proposed Budget justification of cost and use of grant funds to achieve the requirements of this RFA.	10%		
	Subtotal	20%		
	TOTAL (%)	100%		

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Evaluation Scoring Guide		
Score	Level	Description
Unacceptable	1	Response does not address requirement. Response is completely unacceptable.
Unacceptable	2	Response mentions requirement, but is not responsive to the elements of the requirement.
Unacceptable	3	Response addresses requirement, but response described does not allow the agency to fulfill mission.
Marginal. Fails to meet evaluation standards but failures are correctable.	4	Response meets fundamental requirements, however could not be implemented as described (would require both the agency and Respondent to make significant changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	5	Response meets fundamental requirements, however could not be implemented as described (implementation would require both the agency and Respondent to make minor changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	6	Response meets fundamental requirements, however could not be implemented as described (implementation would require changes to be made by Respondent only).
Acceptable	7	Response clearly satisfies requirement but has some minor weaknesses.
Acceptable	8	Response clearly satisfies requirement.
Acceptable	9	Response satisfies requirements and has some benefits above requirement.
Exceptional	10	Response far exceeds all aspects of requirement.

For the purposes of this exhibit, "the agency" means the contracting state agency as specified in the solicitation.

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No.	Best Value Criteria	Weight
1	Demonstrated Need	25%
2	Innovation	35%
3	Demonstrated Ability	20%
4	Cost	20%
	GRAND TOTAL	100%